

## Board Resolution (Suggested format)

(To be printed on organization letter head)

CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING OF THE BOARD OF DIRECTORS  
OF (Company Name) \_\_\_\_\_ HELD ON (Date) \_\_\_\_\_  
AT (Address) \_\_\_\_\_

**RESOLVED THAT** the company has decided to authorize, Mr. / Ms. \_\_\_\_\_  
\_\_\_\_\_ and is hereby authorized to sign and submit all the necessary papers, letters,  
forms, etc to be submitted by the company in connection with “authorizing any of the personnel of  
the company (applicant) to procure Digital Certificate”. The acts done and documents shall be binding  
on the company, until the same is withdrawn by giving written notice thereof.

### **Specimen Signatures of Authorised Signatory:**

(Signature)

**RESOLVED FURTHER THAT,** a copy of the above resolution duly certified as true by designated director  
/ authorised signatory of the company be furnished to eMudhra Limited and such other parties as may  
be required from time to time in connection with the above matter.

For the Organization,

(Seal & Signature)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

## Authorization Letter by Organization

(To be printed on organization letter head / Office seal. To be signed by Authorized Signatory / Government Department in-charge. To be used, if the authorization is not made on Application Form.)

To:

eMudhra Limited  
Bangalore

**Subject: Authorization of the applicant by the organization**

I hereby Authorize the below applicant to apply for Digital Signature / Encryption Certificate, on behalf of the Organization.

Organization Name: \_\_\_\_\_

Name of the Applicant	
Org ID Number (if available)	
Designation	

Class of Certificate     Class 2     Class 3

Type of the Certificate     Signature     Encryption     Combo     DGFT

For the Organization,

(Seal & Signature)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

## Letter of Identity Proof by Organization

(To be printed on organization letter head / Office seal. To be signed by HRD of Organization / Authorized Signatory / Government Department in-charge. To be used if the Organizational ID card is not available for the applicant.)

To:

eMudhra Limited

Bangalore

**Subject: Organizational ID Proof of the applicant**

Organization Name: \_\_\_\_\_

Name of the Individual	
Org ID Number (if available)	
Designation	
Department	

I hereby confirm the Identity of the above Individual. I'm the Authorized Personnel to certify the Identity on behalf of the Organization.

For the Organization,

(Seal & Signature)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_